

Appendix A

USNA NOMINATIONS

NAVAL ACADEMY NOMINATIONS - All applicants must obtain a nomination from an official source during the admissions process. Applicants should apply to all categories of nominations for which they qualify, listed below. Detailed nomination procedure and sample formats for each nomination category are provided in the Naval Academy catalog or on the Naval Academy's web page at www.usna.edu. Catalogs can be obtained by contacting the Naval Academy Admissions office:

U.S. Naval Academy
Admissions Office
117 Decatur Road
Annapolis, MD 21402
(410) 293-4361/DSN 281

1. Secretary of the Navy Nominations. Fleet applicants MUST apply for this type of nomination. The Secretary of the Navy may appoint 170 enlisted members of the Regular and Reserve Navy and Marine Corps to the Naval Academy each year. Reservists must be on active duty, or must be members of a drilling unit of the Reserve, be recommended by their commanding officer, and have maintained efficiency in drill attendance with their Reserve unit. Midshipmen USNR of the Regular NROTC Program are not eligible for appointment under this quota. See sample letter included in nomination request letter format.

2. Standard Nomination. The majority of nominations for appointment to the Naval Academy are made by U.S. Senators and Representatives, the delegate from the District of Columbia and appropriate civil officials of Puerto Rico, the Virgin Islands, Guam, American Samoa, and the Northern Marinas Islands.

3. Presidential Nominations

OPNAVINST 1420.1

a. The President may appoint 100 midshipmen each year. These appointments are limited by law to children and adopted children of officers and enlisted personnel, Regular or Reserve, of the Army, Navy, Air Force, Marine Corps, or Coast Guard who either are on active duty (other than for training) and have served continuously on active duty for at least eight years, or are retired, or who died while they were retired with pay or granted retired or retainer pay, other than those granted retired pay under Title 10 U.S.C. Section 12731. Adopted children are eligible, but stepsons and stepdaughters are not eligible for nomination under this quota.

b. The President may have a maximum of 65 midshipmen attending the Naval Academy at any one time who are children of deceased or disabled veterans, or children of servicemen or civilians in a prisoner of war or missing in action status. Eligibility for nominations under this quota is limited to children of:

(1) Members of the Armed Forces of the United States who were killed in action or died of, or have a service-connected disability rated at not less than 100 percent resulting from, wounds or injuries received or diseases contracted in, or preexisting injury of disease aggravated by active service. The determination of the Veterans' Administration as to service connection of the cause of death or percentage of disability is binding upon the Secretary of the Navy.

(2) Service members who are currently prisoners of war or missing in action.

(3) Civilians who have been designated to be in a prisoner of war or missing in action status, and are currently in that status.

4. Vice Presidential Nominations. At any one time, five midshipmen may attend the Naval Academy based on a vice presidential nomination. Application deadline for a

nomination under this quota is 1 November of the year prior to admission.

5. U.S. Naval Academy Superintendent Nominations. The Superintendent of the Naval Academy may nominate for appointment each year, 50 persons from the country at large. Persons nominated under this paragraph may not displace any appointment authorized, and may not cause the total strength of midshipman at the Naval Academy to exceed the authorized number.

6. Children of Medal of Honor Awardees. The children of persons awarded the Medal of Honor may be appointed, provided they are qualified in all other respects.

OPNAVINST 1420.1

**SAMPLE FORMAT FOR LETTER OF APPLICATION
(submit original and one copy)**

Date

From: (Rate, full name, branch, social security number)

To: Superintendent, U.S. Naval Academy, ATTN:
Nominations and Appointment, 117 Decatur Road,
Annapolis, Maryland 21402

Via: Commanding Officer (Complete mailing address,
including zip code)

Subj: APPLICATION FOR SECRETARY OF THE NAVY NOMINATION TO
THE U.S. NAVAL ACADEMY/NAVAL ACADEMY PREPARATORY
SCHOOL

Ref: (a) OPNAVINST 1420.1

1. Per reference (a), I hereby request a Secretary of the Navy nomination under the (Regular/Reserve) category for appointment to the Naval Academy for the class which will enter in July of 20XX. The requirements for appointment to the Naval Academy by the Secretary of the Navy and Marine Corps Regular/Reserve Program has been fully explained to me and are understood. I am prepared to fulfill these requirements and hereby apply to compete for such an appointment.

2. I certify that I have read, understand and comply with the eligibility requirements in the areas of citizenship, age, moral character/conduct, marital status and dependents.

3. I (have/have not) previously been a candidate for any service academy. I (have/have not) previously attended a preparatory school sponsored by a military service.

(Signature)